

# **BARNSELY METROPOLITAN BOROUGH COUNCIL**

**Central Area Council Meeting:  
13<sup>th</sup> March 2017**

**Report of Central Area Council  
Manager**

## **Central Council Procurement and Financial Update Report**

### **1. Purpose of Report**

1.1 This report updates members about:

- The outcome of the procurement process to identify a Provider to deliver a service to “Build emotional resilience and wellbeing in children and young people aged 8-14 years”.
- The progress made in identifying additional local Providers to deliver the complementary services for building emotional resilience in children and young people aged 8-19 years.
- The procurement of a service to “reduce loneliness and social isolation in (vulnerable) adults and older people”

1.2 The report provides information about the initial 12 month contract period for the Environmental Enforcement Service provided by Kingdom Security Ltd. and the option to extend for a further period of 12 months.

1.3 The report also provides information about the Private Rented Home Visiting service delivered by Homestart South Yorkshire, the contract for which comes to an end on 31<sup>st</sup> March 2017.

1.4 Section 8 of the report outlines the current financial position for 2016/17 and the projected financial position for 2017/18 - 2019/20, with some areas of consideration for Central Area Council identified in the final Section 9.

### **2. Recommendations**

**It is recommended that:**

**2.1 Members note the update about:**

- **The outcome of the procurement process to identify a Provider to deliver a service to “Build emotional resilience and wellbeing in children and young people aged 8-14 years”.**
- **The progress made in taking forward the process for identifying additional local Providers to deliver complementary services for building emotional resilience in children and young people aged 8-19 years.**

**2.2 Members note the update for the procurement of a service to “reduce loneliness and social isolation in adults (over 50 years) and older**

people” and agree the amendment to the contract periods outlined in Section 5.3 of this report.

- 2.3 Given the satisfactory performance of Kingdom Security in delivering the Central Area Council Environmental Enforcement service to date, it is recommended that Central Area Council agrees to extend the contract for a further period of 12 months to 20<sup>th</sup> April 2018. The option to extend the contract for the final 12 month period will be reviewed again at this time.
- 2.4 Consideration is given to a 6 month contract extension (to 30<sup>th</sup> September 2017) for the Private Rented Home Visiting service delivered by Homestart, South Yorkshire, at a cost of £10,000.
- 2.5 Members note the actual financial position for 2014/15 and 2015/16, and the projected expenditure for 2016/17-2019/20
- 2.6 Members consider the areas of potential spend identified in Section 9 of the report.
- 3.0 **Outcome of the Procurement process to identify a Provider to deliver a service to “build emotional resilience in children and young people aged 8-14 years”**
- 3.1 As a result of the recent procurement process to procure a Provider to deliver a service to build emotional resilience in children and young people aged 8-14 years, and further to the update provided at the last Central Area Council meeting, it is now confirmed that the organisation submitting the most economically advantageous tender was Barnsley YMCA.

The formal contract award is subject to satisfactory confirmation that they have the required level of insurance (as stated in the tender) in place for the start of the contract on 1<sup>st</sup> April 2017.

Discussions are scheduled to take place between the Central Area Council Manager and Barnsley YMCA to agree the final detail in relation to performance targets and contract monitoring / management arrangements.

Mobilisation arrangements are currently underway to ensure the new service commences on 1<sup>st</sup> April 2017.

#### **4.0 Building Emotional Resilience in young people - Complementary service: Local Providers-Update**

- 4.1 At a meeting of Central Area Council on 19<sup>th</sup> September 2016, it was agreed that in addition to the procurement of a main provider to deliver a service “to build emotional resilience in children and young people aged 8-14 years” (see above), opportunities should also be made available for a number of smaller local providers to deliver a supplementary / complementary service.
- 4.2 At a meeting on 14<sup>th</sup> November 2016, Central Area Council devolved responsibility for the formal approval of the Youth Resilience Fund grants, up to

a total value of £70,000, to the Executive Director for Communities, following recommendations from the Youth Resilience Panel Members.

- 4.3 The following process, previously agreed by Central Area Council, is currently underway as follows:

**Step 1: Mid-January 2017**

- A Task Group meeting was held on Thursday 19<sup>th</sup> January 2017 to develop and agree the framework and criteria for the Youth Resilience Fund.
- As part of the work of this Task Group, a Youth Resilience Fund submission / application form and guidance notes were developed and agreed.

**Step 2: End of January 2017**

- The Youth Resilience Fund and associated documentation was launched in early February 2017 (see flyer attached at Appendix 1) and has been promoted to local community groups and organisations via local elected members, community and neighbourhood networks, Ward Alliances etc.
- A four week period has been allowed for applications to be submitted with a closing date of Wednesday 1<sup>st</sup> March 2017.

**Step 3: End of February-mid March 2017**

- Youth Resilience Fund submissions will be evaluated by Central Area Team against the Youth Resilience Framework criteria.
- Organisations that meet the criteria will be invited to a Youth Resilience Fund Panel which will be made up of a Central Area Team representative and 3 Central Area Council members. The Panel meeting is scheduled to take place on Thursday 9<sup>th</sup> March 2017.
- This Panel will recommend the projects that should be funded (up to a total value of £70,000).

**Step 4: By end of March 2017**

- Central Area Council members to be notified by email of the successful Youth Resilience Projects/Providers
- Funding agreements / contracts to be issued to successful Providers.
- Youth Resilience service delivery will commence from 1<sup>st</sup> April 2017-June 2018.

**5.0 Reducing loneliness and isolation in vulnerable adults and older people**

- 5.1 In order to meet the scheduled deadlines for this new service and ensure continuity of service delivery with the existing Provider, it was agreed at the last meeting of Central Area Council that the responsibility for approving the specification of requirements and procurement strategy for this service be delegated to the Executive Director, Communities, in liaison with the Task Group.
- 5.2 It was further agreed that any approval would be subject to the total estimated value of the service being £275,000 for a 33 month period (£100,000/annum) and the contract initially being for a period of 9 months (£75,000) commencing

on the 3<sup>rd</sup> July 2017 (to 31<sup>st</sup> March 2018) with the option to extend the service for a further two periods of 12 months at the discretion of the Central Area Council and subject to:

- The provider's satisfactory achievement / delivery of outcomes, outcome measures and activities / outputs.
- The availability of future Area Council funding to fund the additional year
- The service being required by the Central Area Council in order to meet its local priorities.

5.3 Members should note that in order to make this procurement opportunity more attractive to Providers, and following advice from the Council's Strategic Procurement and Commissioning team, the contract periods within the overall 33 month period as previously agreed (see wording at 5.2 above) have been amended slightly as follows:

**Revised Contract periods:** the total estimated value of the service is £275,000 for a 33 month period (£100,000/annum) with the contract initially being for a period of 12 months commencing on the 3<sup>rd</sup> July 2017 (to 30<sup>th</sup> June 2018) with the option to extend the service for a further two periods of 12 months and 9 months respectively, at the discretion of the Central Area Council and subject to the conditions outlined in 5.2 above.

5.4 Following the approval process outlined in 5.1 above, and with the support of the Council's Strategic Procurement and Commissioning team, the tender went live on YOR tender on 17<sup>th</sup> February 2017.

5.5 The following procurement timetable will now be taken forward with a view to the new service commencing on 3<sup>rd</sup> July 2017:

Tender applications to be returned-17<sup>th</sup> March 2017  
Evaluation- 20<sup>th</sup>-24<sup>th</sup> March 2017  
Presentation – 31<sup>st</sup> March 2017  
Standstill period- 3<sup>rd</sup> April-13<sup>th</sup> April 2017  
Contract award- 14<sup>th</sup> April 2017  
New service begins-3<sup>rd</sup> July 2017

## **6.0 Environmental Enforcement Contract- Kingdom Security Ltd.**

6.1 Following a procurement process in early 2016, Kingdom Security Ltd were awarded a contract to deliver an Environmental Enforcement Service for Central Area Council from 21<sup>st</sup> April 2016, at an annual contract value of £43,000 per annum, for an initial period of one year with options to extend for 2 further periods each of 12 months.

6.2 The initial contract period of 1 year will come to an end on 20<sup>th</sup> April 2017.

6.3 Given the satisfactory performance of Kingdom Security Ltd to date, it is recommended that Central Area Council agrees to extend the contract for a

further period of 12 months, to 20<sup>th</sup> April 2018. The option to extend the contract for the final 12 month period will be reviewed again at this time.

## **7.0 Home Visiting Service – Proposed Extension**

- 7.1 Following a procurement process to identify a Provider to deliver a “private rented home visiting and support service for families with young children,” Homestart South Yorkshire was awarded a 10 month contract from 1<sup>st</sup> June 2016 to 31<sup>st</sup> March 2017, to deliver this service at a cost of £15,852.
- 7.2 Homestart South Yorkshire has delivered an effective service to date with all the agreed milestones and outcome indicator targets being met. 14 families have been supported by volunteers on a regular basis and the “Little Monkeys” family support group has been established, with 15 families registered to attend.
- 7.3 Given the success of Homestart’s delivery to date, the continuing work of Central Area Council’s Private Rented Housing Management and Enforcement Service, and the new Family Support priority identified by Central Area Council in July 2016, members may wish to consider if they would want to extend the Private Rented Home Visiting service for a further period.
- 7.4 A six month extension to 30<sup>th</sup> September 2017 would cost approximately £10,000. Such an extension would allow Central Area Council time to develop its approach to delivering against the new Family Support priority.

## **8.0 Current financial position**

- 8.1 Based on updated information relating to existing Central Area Council contracts, SLA’s and funding agreements, Appendix 2 attached provides a revised position statement on Central Council funding.
- 8.2 It shows actual expenditure for 2014/15 and 2015/16 and projected expenditure, based on what has been approved to date for 2016/17 - 2019/20. The 2016/17 - 2019/20 figures provided remain indicative projections and may be subject to changes agreed as part of the ongoing procurement and contract management processes.
- 8.3 An amount of £2,022 income received from Penalty Charge Notices (PCN’s) for car parking up to 31<sup>st</sup> March 2016 is included.
- 8.4 Based on the financial statement attached at Appendix 2, an amount of approximately **£104,704** remains unallocated for the current financial year (2016/2017).
- 8.5 A finance overview for the period 2017/18 to 2019/20, with projected allocations shown in red, is also attached for information at Appendix 3. This includes:
  - Estimates of projected income from Fixed Penalty Notices for littering and dog fouling (FPN’s), and projected income from Penalty Charge Notices (parking). Income from FPN’s and PCN’s will be credited at the beginning of

each financial year, at which time Central Area Council will be made aware of the amount received.

- Changes to the allocation of funding to Central Area Council that has now been agreed at £500,000/annum.

## **9.0 Potential Areas of Spend**

- 9.1 **Devolving funds to Ward Alliances-** Following the withdrawal of Devolved Ward Budgets and the revised Ward Alliance Fund introduced from 1<sup>st</sup> April 2016, an allocation of £10,000/ward was allocated from the Council's core budget to Ward Alliances in 2016/17.

There was however an option for Area Council's to allocate up to £20,000 per Ward Alliance from the Area Council budget. This option was discretionary to each Area Council and the amount could be flexible up to this amount.

At its meeting on 14<sup>th</sup> March 2016, Central Area Council agreed to devolve an amount of £10,000 to each of its 5 Ward Alliances for expenditure in 2016/17. At a later meeting on 17<sup>th</sup> October 2016 it was further agreed that any money devolved to the five Ward Alliances in the area, be returned to Central Area Council should it not be spent by 31<sup>st</sup> July 2017.

An allocation of £10,000/ward will be made to Ward Alliances from the Council's core budget in 2017/18.

Central Council members may wish to consider the option, available again for 2017/18, to allocate up to £20,000 per Ward Alliance from the Area Council budget.

Although this option is discretionary to each Area Council and the amount could be flexible up to this amount, members should note the amount currently remaining unallocated for 2017/18 and other Central Area Council priorities.

- 9.2 **Family Support allocation** –“Family support” was agreed as a new priority at the Central Area Council meeting on 4<sup>th</sup> July 2016. However, because the Council's new Family Centre/Family Support service only commenced delivery on 1<sup>st</sup> April 2016, it was agreed that a “Check and Challenge” exercise of the Family Centre/Family Support Service delivery in the Central Council area be carried out towards the end of the financial year.

It was further agreed that once this exercise was completed a Central Council Task Group would be established to consider how Central Area Council could help to address any gaps or challenges identified.

Given the information above, members may want to consider allocating an indicative amount for this priority.

## **Appendices**

**Appendix 1:** Youth Resilience Fund publicity flyer.

**Appendix 2:** Central Area Council – Financial Position Statement 2016/17-2019/20

**Appendix 3:** Finance Overview – Projections 2017/18-2019/20

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**Date:**  
17<sup>th</sup> February 2017

# Youth Resilience Fund



Central Area Council have made a total of £70,000 available to support local organisations/groups to deliver community based projects that will help build emotional resilience in young people (aged 8-19).

Young people participating should come from one of the following Central Area Council Wards:

- Central
- Dodworth
- Kingstone
- Staifoot
- Worsbrough

Projects should be delivered locally between April 2017 and June 2018.

If your group has an idea or project that could help build emotional resilience in young people living in the Central Council area the Youth Resilience Fund could be for you!

For further information and for an application form please contact Carol Brady on 01226 775707 or [CarolBrady@barnsley.gov.uk](mailto:CarolBrady@barnsley.gov.uk)



## APPENDIX 2

CENTRAL AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2019/20										
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
<b>Base Expenditure</b>					<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>Older People - Reducing Isolation &amp; Loneliness</b>	Royal Voluntary Service	Jun-14	2 Years	197,436	81,331	99,469	16,636			
Contract Extension Reducing	Royal Voluntary Service	Jun-16	10 months	85,000			85,000			
Further contract extension	Royal Voluntary Service		3 months	25,000				25,000		
<b>Reducing Isolation in over 50s</b>	TBC	TBC	9months + 1year + 1year					75,000	100,000	100,000
<b>Service for Children Aged 8 to 12</b>	Barnsley YMCA	Jul-14	2 Years	199,781	68,696	99,877	31,208			
Contract Extension Children 8-12	Barnsley YMCA	Jul-16	9 months	81,000			81,000			
<b>Service for Young People Aged 13 to 19 Years</b>	Exodus, Lifeline, YMCA			126,829		13,838	112,708			
<b>Building emotional resilience in 8-14 years</b>	TBC	TBC	3 years					130,000	130,000	130,000
<b>Youth resilience fund</b>								70,000		
<b>Cleaner &amp; Greener Environment</b>	Twiggs	Oct-14	18 months	148,860	53,200	87,600	8,060			
Clean & Green Contract 2	Twiggs	Apr-16	1yr + 1 yr	170,000			85,000	85,000		
Fixed Penalty Notice Income						-51,397				
Car Parking Income							-2,022			
Environmental Enforcement	Kingdom		1 yr+1yr				42,000	42,000	42,000	
	BMBC Enforcement SLA 2						10,500	10,500	10,500	
<b>Private Sector Rented Housing Management / Enforcement</b>	BMBC - Enforcement & Community Safety	Jan-15	22 months	141,875		75,994	65,881			
Private Sector Rented Housing Management / Enforcement Extension	BMBC - Enforcement & Community Safety	Feb-17	2 months	12,897			12,897			
Private Sector Rented Housing Management / Enforcement	BMBC - Enforcement & Community Safety	Apr-17	12 months					76,175		
Working Together Fund	Various	Oct-14	18 months	77,606	39,258	26,136	12,213			
Celebration Event 2016	Central Area Council			5,000			5,000			
Homestart Extension (3 mths -				5,300			5,300			
Homestart Extension (Apr-May)				3,500			3,500			
Private rented Home Visiting	Homestart SY	Jun-16		15,852			15,852			
Devolved to 5 Ward Alliances				50,000			50,000			
<b>Expenditure Incurred in Year</b>					<b>309,669</b>	<b>444,894</b>	<b>640,733</b>	<b>513,675</b>	<b>282,500</b>	<b>230,000</b>
<b>In Year Balance</b>					<b>190,331</b>	<b>55,106</b>	<b>-140,733</b>	<b>-13,675</b>	<b>217,500</b>	<b>270,000</b>
<b>Balance Including Any Base Expenditure Not utilised in Previous Financial Year</b>						<b>245,437</b>	<b>104,704</b>	<b>91,029</b>	<b>308,529</b>	<b>578,529</b>
				<b>1,508,274</b>						

### APPENDIX 3

	17/18	18/19	19/20
Central Area Council Allocation	500,000	500,000	500,000
Projected income from Kingdom contract	30,000	25,000	15,000
Carried/forward from previous year	104,704	x	x
Total anticipated available spend:	634,704	525,000	515,000
<b>Contracts:</b>			
Twiggs	85,000	85,000	88,000
Kingdom	52,500	52,500	55,000
Emotional Resilience Contract	130,000	130,000	130,000
Emotional Resilience Fund	70,000	x	x
Housing Management & Enforcement	76,175	77,400	79,000
Social isolation in vulnerable & older people	100,000	100,000	100,000
Homestart Private rented home visiting service	10,000		
<b>Anticipated contract spend:</b>	523,675	444,900	452,000
<b>In year Balance remaining</b>	111,029	80,100	63,000
<b>Future Contracts-against priorities:</b>			
Family Support?			
Devolve to WA's?			